# TENDER NOTICE

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE.

The Squadron Commander, National Security Guard, Palam, New Delhi -110037 on behalf of President of India invites online item rate bids from specialized agencies in the field of maintenance of Air Conditioners who completed 3 similar works each of value not less than 40% of estimated cost or 2 similar works each of value not less than 60% of estimated cost or 1 similar work of value not less than 80% of estimated cost put to tender in last seven years ending last day of the month previous to the one in which the tenders are invited" for the work of:-

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>NIT No.</th>
<th>Name of Work and Location</th>
<th>Estimated Cost Put to Tender (In Indian Rupees)</th>
<th>Earnest Money (In Indian Rupees)</th>
<th>Time/ Period of completion</th>
<th>Last date &amp; time of submission of bid</th>
<th>Date and Time of opening of tender</th>
<th>Period during which EMD, and other Documents shall be submitted in the office of SC(Engg), HQ, NSG, Palam, Delhi-110037</th>
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<tbody>
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<td>1</td>
<td>26/ SC(Engg)/NSG/19-20</td>
<td>Annual operation, repairs &amp; maintenance of electrical installations at HQ's NSG Palam, New Delhi during 2019-20 (SH: Comprehensive maintenance of Split, Window, Tower and Cassette Types Air Conditioners).</td>
<td>9,70,830.00</td>
<td>19,417.00</td>
<td>Upto 11.00 Hrs on 09/10/2019</td>
<td>Upto 11.05 Hrs on 10/10/2019</td>
<td>Before the date of opening of tender</td>
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1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

2. Information and Instructions for bidders posted on website shall form part of bid document.

3. The bid document consisting specifications, drawings, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from CPP Portal (https://eprocure.gov.in/epublish/app) & NSG official website (http://nsg.gov.in) free of cost.

4. The bid can be submitted to SC(Engg), National Security Guard, Palam, New Delhi-110037 by depositing Demand Draft or Banker's Cheque or Deposit at call receipts or Fixed Deposit Receipts and Bank Guarantee of any scheduled bank towards EMD in favour of PAO, NSG (MHA), New Delhi to reach it before opening of the online bid and uploading the other documents as specified.

5. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.

6. Contractor can upload documents in the form of JPG format and PDF format.

7. Contractor must ensure to quote rate of each item. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).

8. The contractor whose bid is accepted will also be required to furnish either copy of applicable Licenses/registrations or Proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOWC Welfare Board Programme Chart (Time and Progress) within the period specified in schedule F.

9. "The reimbursement of EPF & ESI contributions paid by the contractor on the part of employer is to be made on submission of documentary proof of payment provided the same is in order.

10. GST or any other Tax applicable in respect of inputs procured by the contractor for this contact shall be payable by the contractor and Government will not entertain any claim whatsoever in respect of the same. However component of GST at time of supply of service (as provided in CGST Act 2017) provided by the contract shall be varied if different from that applicable on the last date of receipt of tender including extension if any.

List of Documents other than financial instruments to be scanned and uploaded within the period of bid submission:

i) Demand Draft/ FDR/ Bank Guarantee/Bankers Cheque of any scheduled Bank against EMD.

ii) Completion Certificate of the work done issued by an officer not below the rank of executive Engineer or equivalent.

iii) Certificate of Registration for GST and PAN etc.

iv) Intending bidders/ registered contractors who are exempted from depositing Earnest money deposit (EMD) are requested to deposit their undertaking regarding exemption of Earnest money deposit (EMD) along with relevant circular/ order issued by Government in place of the original EMD with SC(Engg) before the opening of the online bid.

[Signature]

Squadron Commander (Engg.)

Engineering Directorate, HQ NSG,

New Delhi- 110037