**NATIONAL SECURITY GUARD**  
(MINISTRY OF HOME AFFAIRS)  
GOVERNMENT OF INDIA  

**INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE.**

The Squadron Commander (Engr.), 27 SCG, National Security Guard Chennai invites online percentage rate bids for & on behalf of the President of India from approved and eligible Electrical contractors of CPWD and those of appropriate list of Railways, MES, BSNL and Tamil Nadu state PWD for the following work:

<table>
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<tr>
<th>Sl. No</th>
<th>NIT No</th>
<th>Name of Work and Location</th>
<th>Estimated Cost Put to Tender (in Indian Rupees)</th>
<th>Earnest Money (in Indian Rupees)</th>
<th>Tender Sale cost (in Indian Rupees)</th>
<th>Time / Period of completion</th>
<th>Last date &amp; time of submission of bid</th>
<th>Date and Time of opening of tender</th>
<th>Period during which other Documents shall be submitted in the office of SC(Engr)/TC(Elec.), 27 SCG NSG. Chennai</th>
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<tbody>
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<td>1</td>
<td>02/2020/21/Elec/27SCG NSG Chennai</td>
<td>Annual Operation, Repair &amp; Maintenance of Electrical installations at 27 SCG, NSG Chennai during 2020-21 (SH: Operation, Running &amp; Maintenance of DG Sets, STP &amp; Pump)</td>
<td>23,07,996/-</td>
<td>46,160/-</td>
<td>Rs. 500/- (should be deposited one day before the due date of opening of tender up to 1300 Hrs)</td>
<td>12 months</td>
<td>Up to 11.00 Hrs on 07/03/2020</td>
<td>After 11.30 Hrs on 09/03/2020</td>
<td>Within fifteen days after date of opening of tender</td>
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1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

2. Information and Instructions for bidders posted on website shall form part of bid document.

3. The bid document consisting specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from CPP Portal (http://eprocure.gov.in/epublish/app) & NSG official website (http://nsg.gov.in) free of cost.

4. But the bid can only be submitted to SC(Engr.), NSG by uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker’s Cheque or Deposit at call receipts or Fixed Deposit Receipts and Bank Guarantee of any scheduled bank towards EMD in favour Group Commander, 27 SCG NSG Chennai and other documents as specified.

5. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.

6. Contractor can upload documents in the form of JPG format and PDF format.

7. Contractor must ensure to quote rate of each item. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as “0”. Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as “0” (ZERO).

8. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/registrations or Proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOWC Welfare Board and Program Chart (Time and Progress) within the period specified in Schedule F.

9. The reimbursement of EPF & ESI contributions paid by the contractor on behalf of employer is to be made on submission of documentary proof of payment provided the same is in order. Similarly the reimbursement of service tax paid by the contractor on behalf of employer is to be made on submission of documentary proof of payment provided same is in order.

10. GST shall mean Goods & Service Tax. Central, State and inter State GST or any other tax applicable in respect of inputs procured by the contractor for this contract shall be payable by the Contractor and Govt will not entertain any claim whatsoever in respect of the same. However component of GST at time of supply of service (as provided in CGST Act 2017) provided by the contractor shall be varied if different from that applicable on the last date of receipt of tender including extension if any.

11. List of Documents other than financial instruments to be scanned and uploaded within the period of bid submission:

   i) DD/BC/ FDR/ Pay Order/ Deposit at call receipt/ Bank Guarantee of any scheduled Bank against EMD.

   ii) Original Demand Draft for cost of tender shall be deposited in the office of the SC(Engr),27 SCG NSG, O/o G.C., Regional Hub, Nedukundram, Kolapakkam, Chennai-600127, on one day before the due date of opening of tender bids upto 13:00 Hrs.

   iii) Enlistment Order of the Contractor.

   iv) Certificate of Registration for CST / VAT / GST as applicable.

   v) The copy of receipt for deposit of original EMD.

   vi) Intending bidders/registered contractors who are exempted from depositing tender sale cost & earnest Money deposit (EMD) are requested to upload their undertaking regarding exemption of tender sale cost & Earnest money deposit (EMD) alongwith relevant circular/order issued by Govt if firm is failing to deposit required documents the tender will not be entertained.

Squadron Commander (Engr.)  
27 SCG NSG Chennai