

TENDER NOTICE
INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE.

The Sqn Commander (Engg), National Security Guard, Palam, New Delhi -110037 on behalf of President of India invites online percentage rate bids on two bids system from CPWD enlisted contractors of appropriate class and those of appropriate list of M.E.S/ BSNL/ Railways /State PWD [Delhi (B&R)] in composite /electrical category or agency/dealers specialized in Comprehensive maintenance and operation of HVAC System for the work of:

Sl. No	NIT No.	Name of Work and Location	Estimated Cost Put to Tender (In Indian Rupees)	Earnest Money (In Indian Rupees)	Time/ Period of completion	Last date & time of submission of bid.	Date and Time of opening of tender
1	04/SC(Engg)/NSG/2022-23	Annual operation, repairs & maintenance of electrical installations at HQ's NSG Palam, New Delhi during 2022-23 (SH: Comprehensive annual maintenance and operation of HVAC).	16,60,944.00	33,219.00	12 Months	Upto 1100 Hrs on 11/05/2022	At 1130 Hrs on 12/05/2022

1. Contractors who fulfill the following requirements shall be eligible to apply. Joint ventures are not accepted.
 Should have satisfactorily completed the works as mentioned below during the last seven years ending previous day of the last date of submission of bids.

(i) 3 (three) similar works costing not less than **(Rs. 6,64,378/-)**

Or

(ii) 2 (two) similar works, each costing not less than **(Rs. 9,96,566/-)**

Or

(iii) 1 (one) similar work, each costing not less than **(Rs. 13,28,755/-)**

Experience of only Govt. sector shall be considered with valid experience certificates of works having been completed satisfactorily, and the work completion certificate shall be issued by an authority of the rank not below the rank of Executive Engineer.

Similar work shall mean work of "Comprehensive maintenance of HVAC system/ Repair and maintenance of HVAC system/ Installation of HVAC system" and satisfactory completion shall mean "works completed within stipulated time or extended time without levy of compensation for delay"

Note: The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion up to the previous day of last date of submission of bids.

2. The bid can only be submitted online to the **Sqn Commander (Engg), National Security Guard, Palam, New Delhi -110037** by uploading the mandatory scanned documents. The intending bidder must read the terms and conditions of CPWD-6 & 7 carefully as amended/ modified and uploaded in the bid documents of this tender. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

3. This information and instructions for bidders posted on website shall form part of bid document.

4. The contractor submitting the bid should read the schedule of quantities special conditions, particulars specifications and other terms and conditions given in the NIT and drawing. The bidder should also read the terms and conditions of the CPWD, General condition of contract 2020 for Maintenance works with all correction slips issued upto last date of submission of bid, which is applicable as Government of India publication. However, provision included in the bid documents shall prevail over the provision contained in the standard form. The set of drawings and NIT will be available with the office of SC(Engg) HQ NSG, Palam. The contractor may also visit the site of work and make himself acquainted with the site conditions before tendering. The conditions which already form part of the tender are specially brought to his notice for compliance while filling the tender.

5. The successful tenderer shall be required to deposit a performance guarantee of 3% (three Percent) of accepted tendered value (as per O.M No DG/Con/Misc./14 dated 23.11.2020 issued by DG CPWD New Delhi.) within seven days of issue of letter of Intent. This Period can be further extended by Engg-In-charge upto a maximum period of 7 days on the written request of the contractor, subject to payment of late fees @ 0.1% per day of Performance guarantee amount
6. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
7. Contractor can upload documents in the form of JPG format / PDF format.
8. Contractor must ensure to quote percentage above or below the estimated cost.
9. The Technical Bid shall be opened first on due date and time as mentioned above. The time and date of opening of Financial bid of contractors qualifying the technical bid shall be communicated to them at a later date.
10. The contractor whose bid is accepted will also be required to furnish original document along with attested copy of each of the applicable Licenses/ registrations or proof of applying for obtaining labour licenses/registration with EPFO, ESIC and BOWC Welfare Board and Program Chart (Time and Progress) within the period specified in schedule "F".
11. The reimbursement of EPF & ESI contributions paid by the contractor on the part of employer is to be made on submission of documentary proof of payment provided the same is in order.
12. GST which shall mean Goods and services tax- central, state and inter-state GST or any other Tax applicable in respect of inputs procured by the contractor for this contract shall be paid by the contractor and Government will not entertain any claim whatsoever in respect of the same. However, component of GST at the time of supply of service (as provided in CGST Act 2017) provided by the contract shall be varied only if by any notification of the Govt. it is changed from that applicable on the last date of receipt of tender including extension, if any.
13. Earnest Money in the form of Demand Draft/ Banker Cheque/ FDR/ Pay order/ Deposit at call receipt/ Bank Guarantee (drawn in favor of PAO NSG MHA payable at New Delhi-110037 shall be scanned and uploaded to the e-Tendering website within the period of bid submission. The physical EMD shall be dropped in the box placed at **Reception Room at Gate No.1 of NSG HQ, Palam, New Delhi-110037** by **1100 hours** on **12/05/2022**. In case EMD is not found in the box at time of opening of tender, online bid of such bidder shall be treated as cancelled without any notice.
14. List of documents other than financial instruments to be scanned and uploaded within the period of bid submission
 - i. Scanned copy of EMD in Demand Draft/ FDR/ Bank Guarantee/ Banker Cheque of any scheduled Band against EMD.
 - ii. Certificate of Registration/ Enlistment order of the Contractor of appropriate category.
 - iii. Experience certificate of having successfully completion of required works as per eligibility conditions.
 - iv. GST Registration Certificate of the State in which the work is to be taken up (i.e. Delhi)
 - v. Copy of PAN card.
 - vi. EPF and ESIC registration Certificate.
 - vii. Central /State Govt. Department issued Electrical license for contractor or MOU with electrical license holder contractor enlisted in appropriate class in CPWD, M.E.S., BSNL, Railways or local State PWD eligible to bid for main components individually. (i.e. Rs. 16,60,944.00) (eligibility doc of associated agency be uploaded) (Proforma of MOU is enclosed for reference) **at page No 22**


 Sqn. Cdr. (Engg.)
 Engg Dte. HQ NSG
 Palam, New Delhi-110037