

**OFFICE OF THE 12 SPECIAL RANGERS GROUP, NATIONAL SECURITY GUARD, MANESAR,  
GURUGRAM (HR)**

**(MINISTRY OF HOME AFFAIRS, GOVERNMENT OF INDIA)**

**website : [www.nsg.gov.in](http://www.nsg.gov.in), Phone – 8107162613**

**E mail-cpccanteen12srg@gmail.com**

No.52050/12SRG/Tender/Liquor, 2024-25/ 1573

Dated Feb,2024

**::NOTICE INVITING e-TENDER::**

1. On behalf of the President of India, Group Commander 12 SRG NSG, invites online open tender in two bid system for procurement of Indian Made Foreign Liquor (IMFL)/Foreign Liquor (FL)/BEEF/WINE as per details given below for the period 01/04/2024 to 31 /03/2025

SL/No.	Description	Approx Qty required per year	Time limit	Earnest money	Date of opening of tender
1.	Rum	As per the time to time Requirement	1 <sup>st</sup> April 2024 to 31 <sup>st</sup> March 2025	Rs. One Lakh only &	21 <sup>st</sup> March 2024
2.	Whisky, Gin Brandy, WINE, Vodka, Scotch and Champagne	-D-D-			
3.	Beer all types	-D-D-		Rs.25,000/for Beer only	

2. Bids shall be submitted online at Central Public Procurement Portal for e-procurement at '<https://eprocure.gov.in/eprocure/app>'. Tenderers are advised to follow the instructions for online bid submission regarding e-submission of the bids through Central Public Procurement Portal for e-procurement '<https://eprocure.gov.in/eprocure/app>'

3.

**CRITICAL DATE SHEET**

Published Date	27 Feb' 2024 (1500 hrs)
Bid Document download Start date	27 Feb' 2024 (1500 hrs)
Clarification Start Date	28 Feb' 2024 (1500 hrs)
Clarification End Date	18 March '2024 (1500 hrs)
Bid submission Start Date	27 Feb' 2024 (1500 hrs)
Bid submission End Date	20 March '2024 (1500 hrs)
Bid Opening Date	21 March '2024 (1500hrs)



3. Earnest money Rs.1,00,000 (Rupees One Lakh) only for Rum, Whisky, Gin, Brandy, Vodka, Wine, Scotch, Champagne and Rs.25,000/-(Rupees Twenty Five Thousand) only for Beer in the form of BG/DD/FDR/BC in Favour of the "UNIT CANTEEN 12 SRG NSG MANESAR", Gurugram, Haryana 122051 payable at SBI, NSG Manesar is to be enclosed with tender form. The tenders received after the stipulated date and time or the tenders received without earnest money or ST/IT clearance certificate/samples will not be considered/entertained.
4. The tenders so received will be opened on 21/03/2024 at 1500 hrs by the constituted board of officers in front of representative of firms present.
5. For details, specification and other terms and conditions, visit us at our web site [www.nsg.gov.in](http://www.nsg.gov.in)
6. Group Commander 12 SRG NSG Manesar reserves the right to accept/reject all tenders and can change any terms and conditions without assigning any reason there to.

Note: The complete tender documents can be accessed & downloaded from CPP Portal <http://eprocure.gov.in/eprocure/app> Please check regularly the website for any changes/ modification/ amendment in the Tender Enquiry.

Those filling in the tender entries are advised to ensure that their tenders are complete in all respects, all documents have been filled in and all supporting documents are uploaded only in CPP Portal <http://eprocure.gov.in/eprocure/app>. Incomplete tender enquiry is liable to be ignored/ rejected.



(HOSIYA SINGH)

Group Commander/Canteen President  
12 SRG NSG, Manesar

For & on Behalf of the President of India

Copy to:-

- 1 NSG HQ (IT Wing) for publishing on NSG website
- 2 File



Tender form

**OFFICE OF THE 12 SPECIAL RANGERS GROUP NATIONAL SECURITY GUARD, MANESAR,  
GURUGRAM(HR)**  
**(MINISTRY OF HOME AFFAIRS, Government of India)**  
**Email- pccanteen12srg@gmail.com**

No.52050/12SRG/Tender/Liquor/2024-25/

Dated

Feb, 2024

**Bid Submission end date : on 20 March 2024 at 1500 hrs.****Bid opening date on 21 March, 2024 at 1500 hrs.**

1. Subject      Tender for MFL/FL/BEER/WINE
2. Name and full address :
3. Address:    To the Group Commander, 12 SRG NSG, Manesar, Gurugram, (HR),122051
4. Reference: - This is with reference to tender notice No. ....dtd  
.....
5. We agree to abide by all the conditions mentioned in tender notice No.....  
Dated..... issued by the Group Commander, 12 SRG NSG, Manesar and also the general and specific terms and conditions as attached sheets, all pages of which have been signed in the margin by us is taken as our acceptance of the terms and conditions mentioned there.
6. The rate quoted by the firms is valid for one year from the date of acceptance of tender/start of supply. In any circumstances, the rates once quoted will not be enhanced. The Group Commander, 12 SRG NSG, Manesar reserves the right to re-consider the contract and if need arises, contract will be terminated without assigning any reason thereof.
7. The cost of any breakage and theft during transit of bottles are to be borne by the firm.
8. The rates for the articles on the specifications are as per Appendix-B.

9. We further agree to deliver the above mentioned stores within the period mentioned in import permit.
10. The Import permit fee will be charged against every permit and same amount deposited to Excise Department, Haryana.

Place :-

Date :-

Signature of Proprietor/  
Manager/Representative  
of the firm on behalf of  
the firm giving tender  
with date & seal

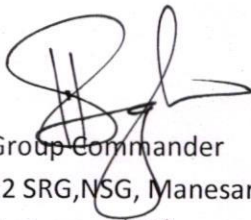


Details of Liquor

Appendix-B

S.No.	Item and specification (Glass or pet bottle)	Landed price per Case (Mention Taxes as applicable) (All Include.)
01.		
02.		
03.		
04.		
05.		
06.		
07.		
08.		
09.		
10.		

Signature of the Tenderer  
With date and seal

  
Group Commander  
12 SRG, NSG, Manesar,  
Gurugram (HR)


25  
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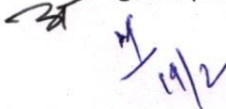
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Appendix-C

S.NO.	Particulars	Remarks
01.	Permit to be made in favor of	
02.	Payment to be made in favor o	
03.	Route of supply	
04.	Adversary the firm Contract Contract Person 01. Contract Person 02.	

For & on Behalf of the President of INDIA  
Signature of the Tenderer  
With date and seal

  
Group Commander  
12 SRG, NSG, Manesar,  
Gurugram (HR)

  
19/2





Appendix-D

**OFFICE OF THE 12 SPECIAL RANGERS GROUP NATIONAL SECURITY GUARD, MANESAR,  
GURUGRAM (HR)  
(MINISTRY OF HOME AFFAIRS, Government of India)**

Terms and Conditions

**NB:- These conditions should be read very carefully by the tenderer while filling their tenders.**

1. The tender quotation must be uploaded online in 2 Covers
  - i) Cover-1 shall contain scanned copies of all "Technical Documents/Eligibility Information.
  - ii) Cover-2 shall contain "BQQ/Financial Bid" where contractor will quote his offer for each items
2. The rate and unit must not be **altered(overwriting and cutting)** in any circumstances must not be done and the rate must be entered in words as well as in figures legibly.
3. The tenders will be opened on 21<sup>th</sup> March 2024 at 1500 hrs in the presence of Board of Officers duly constituted by Group Commander 12 SRG, NSG and representative of firms present if any.
4. The tender form/list of articles for the purpose is as per the appendix 'C' .
5. The approved supplier/contractor shall be deemed to have carefully examined the conditions, size, specification and make of the liquor to be supplied. If firm has any doubt as to the meaning of any portion of these conditions or of the specification etc, firm can refer to Group Commander, 12 SRG, NSG, Manesar Gurugram (HR) Phone No. **8107162613** before submitting the tender.
6. The tender is not transferable.
7. All the liquors supplied shall be of the best quality confirming to the specification laid down for them and in accordance with the approved standard. Certificate regarding label registration of the items to be supplied be also furnished.
8. All the rates quoted in the tender should be for supplies at for destination that is 12 SRG NSG, Manesar, Gurugram, (HR) 122051.

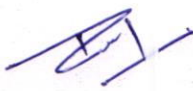


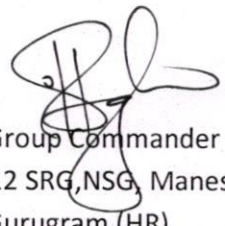
9. The Tenderer will have to submit 04 samples of each Scotch Brand and 06 samples of each other brands to Group Commander 12 SRG NSG, Manesar. The tenders will be considered final when the samples of the individual firms are found in order. If sample & related documents of the particular firm are not in accordance with the requirement/Specifications, their tenders will not be considered.
10. Each tender must be accompanied by an earnest money of Rs.1,00,000/- (Rupees One Lakh) only for Rum Whisky, Gin' Brandy, Vodka, Wine. Scotch and Rs.25,000/- (Rupees Twenty five Thousand) only for Beer in the form of BG/DD(FDR/BC in favour of " 2 SRG NSG Liquor Canteen" payable at SBI. Manesar, NSG Complex, Manesar. The tender received without prescribed earnest money will not be considered. The earnest money will be liable to be forfeited in case of Tenderer refuses to accept the supply order placed or fail to supply within the prescribed time limit.
11. This office will not be responsible for revalidation of import permit if expired without any reasonable cause and the amount deposited to excise department will be deducted from the dues of firm.
12. The successful tenderer will have to make delivery at the destination within the validity period of import permit.
13. The earnest money of unsuccessful tenderers will be refunded within 60 days. No interest will be paid on earnest money of successful or unsuccessful tenderers.
14. To accept whole or part of quantity and articles tendered are at the discretion of Group Commander 12 SRG NSG, Manesar and can also drop any items without assigning any reasons thereof.
15. All legal proceedings arising out of this contract to be instituted by any of the party will be in the jurisdiction of Haryana.
16. Conditional tenders will not be accepted. There will be no binding regarding quantity or a particular brand to be procured at one time. Quantity for placing supply order to selected firm will be decided by the Group Commander 12 SRG NSG. No condition by the firm will be accepted.
17. The terms and conditions shall be submitted with signature of the authorized person while submitting the tenders. Tenders will have to be signed on all papers of the terms and conditions.
18. The rates be quoted excluding CST which is to be mentioned separately and in case of any reduction in CST, the benefit will not be given to supplier.




19. The tenderers shall confirm that they provide service facilities minimum for 05 months from the date of contract.
20. All tenderers must submit the Manufacturing Certificate(Distillery/Breweries license for the year 2024-25 (valid upto 31st March.2025) and lab test certificate (Chemical clearance certificate) mentioning ingredients separately of particular brand. last sales tax clearance certificate & copy of PAN Card No. and label registration certificate along with the tender form.
21. Liquor will be supplied in bottles 750ml. In respect of Rum, Whisky, Gin, Brandy, Vodka and beer will be 650ml in the Bottles and 500ml in cane and label on the Bottles will be inscribed with words "**FOR THE USE OF CAPF PERSONNEL ONLY**" in red painting.
22. A contract for supply is required to be signed by the successful tenderers on non-judicial stamp paper of Rs.100/- which will be produced by the successful tenderers after 07 days of the acceptance of the rates by the competent authority.
23. No import of any brand from the distillery/brewery will be allowed in the state of Haryana. Without Barcode. Tenderers shall be responsible to procure and stick barcode on each bottle being imported in New Delhi (in case of bottles, the barcode shall be fixed in such a way that half of the bar-coding should be passed on crown and half on the glass bottle so that it breaks with the opening of crown).
24. After successful selection of Brand by the detailed board of officers of this HQ, concerned firm will submit label registration of each brand of Excise, Haryana state within 20 days otherwise contract will be considered for cancellation.
25. The Group Commander 12 SRG, NSG, Manesar reserves the right to increase or decrease the quantity and also to reject/cancel or scrap the tenders without assigning any reason at any stage.
26. The decision of The Group Commander 12 SRG NSG, Manesar will be final as to the quality of the stores and shall be binding upon the tenderer.
27. Bidder must follow the routine guideline issued from Haryana state for liquor and its transportation. All the taxation & terms during tender period shall be borne by Bidder.

Signature of the Tenderer  
With date and seal



  
Group Commander  
12 SRG, NSG, Manesar,  
Gurugram (HR)

 7/9/2