

No. 20098/08/2026/Estt-4/HQ NSG/ 3596
Directorate General National Security Guard
Ministry of Home Affairs
(Government of India)
Mehramnagar, Palam, New Delhi – 110 037

Dated, the 8th Sept, 2026

Notice

Subject: Extension of the last date for submission of application for the post of Stenographer and Lower Division Clerk.

Reference is invited to this office Office Memorandum No. 20098/08/2026/Estt-4/HQ NSG/3236 dated 07 Aug 2026, inviting application for the post of Stenographer and Lower Division Clerk.

2. Due to administrative reasons, the last date for submission of application has been extended. The revised last date for receipt of application is **30.09.2026 (05:00 pm)**.
3. All other terms and conditions of the original OM shall remain unchanged.



To

" As per standard list "


(Sunil Sharma)

Group Commander (Estt)
Tele/Fax: 011 – 25671637
Email: gc.estt@nsg.gov.in

Copy to :-

1. Comn Branch (IT Cell) :- for publishing the advertisement in NSG website after getting clearance from Int Br, HQ NSG.
2. Int Br, HQ NSG :- For issuance of clearance.
3. IF Br, HQ NSG

No. 20098/08/2026/Estt-4/HQ NSG/ 3236
Directorate General National Security Guard
Ministry of Home Affairs
(Government of India)
Mehramnagar, Palam, New Delhi – 110 037

Dated, the 07 Aug, 2026

OFFICE MEMORANDUM

The National Security Guard, MHA/Govt of India invites application from eligible official of the Central Government, State Government, Union Territories Administration (Accounts departments), for filling up the following posts on deputation basis.

S.No.	Name / No. of post Location & Pay Scale	Eligibility criteria
1.	Stenographer (Grade-C) No. of vacancy-01 Place of posting- IF Br, HQ NSG <u>Pay Scale</u> Level 5 of Pay Matrix of 7 th CPC	Personnel from Central Police organization or Central Government departments:- (i) holding analogous posts on a regular basis with two years' experience in the relevant field; (ii) Age not exceeding 56 years as on 31/08/26; (iii) Medically fit.
2.	Lower Division Clerk (LDC) No. of vacancy-01 Place of posting- IF Br, HQ NSG <u>Pay Scale</u> Level 2 of Pay Matrix of 7 th CPC	Personnel from Central Police organization or Central Government departments:- (i) holding analogous posts on a regular basis with two years' experience in the relevant field; (ii) Age not exceeding 56 years as on 31/08/26; (iii) Medically fit.

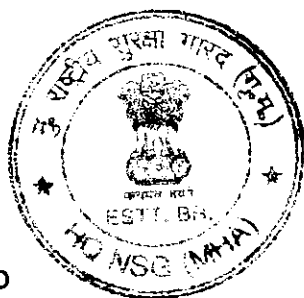
3. **Entitlement of pay and allowances/other benefits: -**

- i) Basic pay and DA as admissible in the pay matrix of the post held in the parent organisation.
- ii) NSG allowance @ 40% of basic pay.
- iii) Other allowances as admissible to the Central Govt. Employees from time to time.
- iv) Govt. accommodation or HRA in lieu thereof as admissible.

4. Application in the prescribed pro-forma as per **Annexure-I**, complete in all respects, of eligible and willing candidates whose services can be spared immediately on selection may be forwarded through proper channel with the necessary documents i.e. APAR grading for the last five years (copy of APAR not required), DE/vigilance clearance and latest medical category certificates to assess their suitability for deputation to NSG, so as to reach the **Group Commander (Estt), NSG HQ, Mehramnagar, Palam New Delhi-110037** latest by **31-08-2026 (5:00 P.M.)**

5. No TA/DA shall be payable in case a candidate is called for attending the interview.

Encl: **As above**



To

" As per standard list "


(Dhirendra Singh Negi)
Group Commander (Estt)
Tele/Fax: 011 – 25671637
Email: gc.estt@nsg.gov.in

Copy to:-

1. Comn Dte (IT Cell) -For publishing the advertisement in NSG Website after getting clearance from Int Br, HQ NSG.
2. Int Br, HQ NSG - For info and n/a.
3. IF Br, HQ NSG

PROFORMA

1. Name and address (in block letters) :
2. Date of birth (in Christian era) :
(DD/MM/YYYY)
3. Date of appointment in Govt service :
(DD/MM/YYYY)
4. Date of retirement under Central Govt :
rule (DD/MM/YYYY)
5. Date of holding present appointment :
(DD/MM/YYYY)
6. Pay Scale and Level of Pay Matrix of :
the present post
7. Education and other qualifications :
(Certificate to be attached)
8. Experience to work in Finance/Accounts :
9. Punishment during entire service. :
(Major/Minor showing month & year of
penalty)
10. Number of Commendation entries :
11. Contact number of the individual :
12. E-Mail address and postal address of :
the office
13. APAR grading of last 5 years : 2020-21
2021-22
2022-23
2023-24
2024-25
14. Medical Fitness :

Signature of official

Designation/Department/Office